

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**January 15, 2013**

Mr. Bunting called the meeting to order @ 5:30 p.m. Those answering roll call: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Also present was Mrs. Carter. Mr. Swope and Mr. Martin were absent.

**#13-022      APPROVAL OF BOARD MINUTES**

Mr. Eppley moved and Mr. Bunting seconded that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on December 20, 2012.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#13-023      REPORT OF THE TREASURER**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following recommendations:

**December Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliations for December:

- General and Payroll

**Appropriation Changes/Additional Appropriations**

General Fund	001	721,157.59	Adjustment
Lunchroom	006	73,582.00	Adjustment
Special Trust	007	30547.49	Additional funds received
Rotary Funds	014	36,176.00	Additional funds received
Staff Funds	022	1,694.00	Adjustment
Student Activities	200	13,861.75	Adjustment
Dist. Managed Student Activities	300	45,775.00	Adjustment
Auxiliary Services	401	154,000.19	Carryover funds
School Improvement	536	26,028.66	Additional allocation
21 <sup>st</sup> Century	599	50.05	Adjustment

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

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**#13-024 SALARY ADJUSTMENTS – CERTIFICATED**

Mr. Bunting moved and Mr. Eppley seconded to approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Fike, Tami	BA+150
Lawyer, Clay	BA+150
Rawlins, Janet	BA+150
Reynolds, Inzie	Masters
Sites, Katrina	Masters + 15
Winland, Matthew	Masters

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

**#013-025 RETIREMENT – CLASSIFIED**

Mrs. Stewart moved and Mr. Bunting seconded to accept the resignation of Russell Bowers, Maintenance/Carpenter, effective April 1, 2013. Reason for resignation is retirement.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. Vice President declared motion carried.

**#013-026 FAMILY MEDICAL LEAVE OF ABSENCE – CERTIFICATED**

Mr. Bunting moved and Mr. Eppley seconded to approve a paid family medical leave of absence for Hillary McGee, grade 6 teacher at John McIntire Elementary, effective November 18, 2012 through February 1, 2013.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#013-027 UNPAID LEAVES OF ABSENCE**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following personnel for unpaid leaves of absence:

Name		Total Days
Moore, Janice	12/19/12	1 day
Rollison, Sarah	12/13/12	1 day
Salsbury, Jennifer	12/10/12 – 12/18/12	4 days
Zienta, Brenda	12/10/12 – 12/12/12	3 days

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

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**#013-028      EMPLOYMENT – SUBSTITUTES**

Mr. Eppley moved and Mr. Bunting seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2012-2013 school year.

Substitute Teachers			
Harris, Tara	Tucker, Megan		

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2012-2013 school year.

Home Instructors			
Kessing, Rosemary	Sites, Katrina		

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. Vice President declared motion carried.

**#013-029      ATTENDANCE AT MEETINGS/EVENTS**

Mrs. Hoffer moved and Mrs. Stewart seconded the approval be granted for the following individuals to attend professional meetings:

Date	Employee Name	Reason	Days
12/5/2012	Archer, Charles	Marzano	1/2 day
12/11/2012	Aronhalt, David	Athletics	1/2 day
12/17/2012	Aronhalt, Madge	Power School Training	1/2 day
12/6/2012	Bainter, Jodi	Math	2 days
12/18/2012	Bainter, Jodi	Math	1 day
12/12/2012	Baldwin, Kimberly	RttT - Regular	1 day
12/10/2012	Ball, Deborah	Ohio Literacy Conference	2 days
12/13/2012	Ball, Deborah	Reading Recovery Meeting	1/2 day
12/5/2012	Bates, Mary	Marzano	1/2 day
12/11/2012	Bell, Trisha	RttT - Regular	1 day
12/14/2012	Bell, Trisha	Course of Study	1 day
12/12/2012	Biddle, Wendy	RttT - Regular	1 day
12/11/2012	Brock, Karen	CORE	1/2 day
12/13/2012	Buchanan, Libby	Miscellaneous Conf. -Regular	1 day
12/7/2012	Bunting, Carrie	Miscellaneous Conf. -Regular	1/2 day
12/4/2012	Casapini, Cynthia	CORE	1/2 day
12/5/2012	Caw, Caitlynn	Marzano	1/2 day
12/14/2012	Caw, Caitlynn	Course of Study	1 day
12/6/2012	Childs, Colby	Miscellaneous Conf. -Regular	2 days
12/10/2012	Childs, Colby	Miscellaneous Conf. -Regular	1 day

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<b>Date</b>	<b>Employee Name</b>	<b>Reason</b>	<b>Days</b>
12/11/2012	Clapper, Kathy	RttT - Regular	1 day
12/17/2012	Clapper, Kathy	Power School Training	1/2 day
12/11/2012	Coleman, Jenny	CORE	1/2 day
12/13/2012	Cosgrave, Jocelyn	Prof Development	1 day
12/11/2012	Cottrill, Kacey	RttT - Regular	1 day
12/7/2012	Cox, Patricia	Entry Year	1 day
12/12/2012	Cultice, Trudy	RttT - Regular	1 day
12/11/2012	Deavers, Stacie	CORE	1/2 day
12/14/2012	Decker, Krista	Early Learning - Preschool	1 day
12/4/2012	Denton, Molly	CORE	1/2 day
12/13/2012	Denton, Molly	HS Math Algebra	1 day
12/12/2012	Denton, Ron	RttT - Regular	1 day
12/4/2012	Dodge, Stephen	CORE	1/2 day
12/5/2012	Dodge, Stephen	Marzano	1/2 day
12/17/2012	Dodge, Stephen	Power School Training	1/2 day
12/17/2012	Dollings, Adam	Power School Training	1/2 day
12/5/2012	Dollings, Aubrey	Marzano	1/2 day
12/6/2012	Dollings, Aubrey	Miscellaneous Conf. -Regular	2 days
12/10/2012	Dollings, Aubrey	Miscellaneous Conf. -Regular	1 day
12/11/2012	Donahue, Diana	Prof Development	1 day
12/17/2012	Donahue, Diana	Power School Training	1/2 day
12/4/2012	Duffy, Melissa	CORE	1/2 day
12/5/2012	Ellis, Ashley	Marzano	1/2 day
12/7/2012	Emmert, Michael	Miscellaneous Conf. -Regular	1 day
12/11/2012	Ferguson, Lorna	CORE	1/2 day
12/11/2012	France, Lauren	RttT - Regular	1 day
12/5/2012	Graham, Sue	Marzano	1/2 day
12/11/2012	Gray, Christine	RttT - Regular	1 day
12/17/2012	Green, Abigail	Power School Training	1/2 day
12/19/2012	Green, Don	Power School Training	1 day
12/12/2012	Guinsler, Beverly	Field Trip	1 day
12/19/2012	Guinsler, Beverly	Miscellaneous Conf. -Regular	1 day
12/5/2012	Haudenschild, Candace	Marzano	1/2 day
12/5/2012	Heagen, James	Marzano	1/2 day
12/12/2012	Heagen, James	New Tech	1 day
12/11/2012	Heins, Katherine	Reading Recovery Meeting	1 day

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<b>Date</b>	<b>Employee Name</b>	<b>Reason</b>	<b>Days</b>
12/13/2012	Heins, Katherine	Reading Recovery Meeting	1/2 day
12/14/2012	Helser, Renee	Early Learning - Preschool	1 day
12/11/2012	Hershberger, Susann	CORE	1/2 day
12/10/2012	Hudson, Lori	New Tech	1 day
12/17/2012	Hudson, Lori	Power School Training	1/2 day
12/14/2012	Huey, Marianne	Course of Study	1 day
12/4/2012	Jones-McKee, Karen	CORE	1/2 day
12/6/2012	Karling, Allison	Reading Recovery Meeting	2 days
12/12/2012	Knox, Shirley	RttT - Regular	1 day
12/7/2012	Kuchan, Julianne	Entry Year	1 day
12/11/2012	Lacy-Farmer, Kimberly	RttT - Regular	1 day
12/4/2012	Lawson, Patrick	CORE	1/2 day
12/5/2012	Lawyer, Clay	Marzano	1/2 day
12/14/2012	Lawyer, Clay	Course of Study	1 day
12/17/2012	Lee, Lori	Power School Training	1/2 day
12/6/2012	Lee, Margie	Power School Training	1 day
12/10/2012	Lee, Margie	Power School Training	1 day
12/13/2012	Lee, Margie	Power School Training	1 day
12/19/2012	Lee, Margie	Power School Training	1 day
12/17/2012	Lightle, Teresa	Power School Training	1/2 day
12/11/2012	Lyon, Linda	RttT - Regular	1 day
12/13/2012	Lyon, Linda	Reading Recovery Meeting	1/2 day
12/11/2012	Lytton, Tricia	RttT - Regular	1 day
12/19/2012	Martin, Cheryl	Miscellaneous Conf. -Regular	1 day
12/10/2012	Martin, Flora	Miscellaneous Conf. - Special Ed	1/2 day
12/5/2012	McCall, Sara	Marzano	1/2 day
12/5/2012	McGlade, Jean	Marzano	1/2 day
12/14/2012	McGlade, Jean	Course of Study	1 day
12/17/2012	McGlade, Jean	Power School Training	1/2 day
12/12/2012	McNutt, Lynn	RttT - Regular	1 day
12/11/2012	McPherson, Shelley	RttT - Regular	1 day
12/13/2012	McPherson, Shelley	Reading Recovery Meeting	1/2 day
12/11/2012	Melsheimer, Lisa	RttT - Regular	1 day
12/14/2012	Melsheimer, Lisa	Course of Study	1 day
12/10/2012	Metz, Catherine	Ohio Literacy Conference	2 days
12/11/2012	Mohler, Stacey	RttT - Regular	1 day

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<b>Date</b>	<b>Employee Name</b>	<b>Reason</b>	<b>Days</b>
12/14/2012	Mohler, Stacey	Course of Study	1 day
12/14/2012	Moore, Janice	Early Learning - Preschool	1 day
12/12/2012	Moore, Karen	Miscellaneous Conf. -Regular	3 days
12/12/2012	Morgan, Melissa	RttT - Regular	1 day
12/17/2012	Morgan, Melissa	Power School Training	1/2 day
12/14/2012	Morgan, Patricia	Early Learning - Preschool	1 day
12/11/2012	Morrison, Steven	CORE	1/2 day
12/11/2012	Mumford, Alisa	RttT - Regular	1 day
12/17/2012	Neal, Michelle	Power School Training	1/2 day
12/11/2012	Nelson, Melissa	RttT - Regular	1 day
12/13/2012	Nelson, Melissa	Reading Recovery Meeting	1/2 day
12/11/2012	Neptune, Tara	RttT - Regular	1 day
12/13/2012	Neptune, Tara	Reading Recovery Meeting	1/2 day
12/11/2012	Newton, Samantha	RttT - Regular	1 day
12/14/2012	Newton, Samantha	Course of Study	1 day
12/5/2012	Nichols, Michelle	Miscellaneous Conf. -Regular	1 day
12/7/2012	Nichols, Michelle	Miscellaneous Conf. -Regular	1 day
12/13/2012	Norris, Holly	Reading Recovery Meeting	1/2 day
12/4/2012	Norris, Timothy	CORE	1/2 day
12/11/2012	Olney, Lisa	CORE	1/2 day
12/17/2012	Omen, Erin	Power School Training	1/2 day
12/14/2012	O'Neal, Letitia	Course of Study	1 day
12/6/2012	Pennington, Rhonda	Power School Training	1 day
12/10/2012	Pennington, Rhonda	Power School Training	1 day
12/7/2012	Penrose, Sabrina	HS Math Geometry	1 day
12/4/2012	Phillips, Linda	Miscellaneous Conf. -Regular	2 days
12/10/2012	Phillips, Linda	Miscellaneous Conf. -Regular	1/2 day
12/11/2012	Radcliff, Vicki	CORE	1/2 day
12/5/2012	Reed, Derek	Marzano	1/2 day
12/12/2012	Riggle, Jodi	RttT - Regular	1 day
12/5/2012	Ripple, Brooke	Marzano	1/2 day
12/17/2012	Ripple, Brooke	Power School Training	1/2 day
12/5/2012	Robinson, Matthew	Marzano	1/2 day
12/5/2012	Robinson, Tracy	Marzano	1/2 day
12/17/2012	Rollison, Sarah	Power School Training	1/2 day
12/7/2012	Rudloff, Stephanie	Field Trip	1 day

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<b>Date</b>	<b>Employee Name</b>	<b>Reason</b>	<b>Days</b>
12/5/2012	Seekatz, Linda	Marzano	1/2 day
12/4/2012	Seekatz, Nate	Athletics	1/2 day
12/5/2012	Seekatz, Nate	Athletics	1/2 day
12/10/2012	Seekatz, Nate	Athletics	1/2 day
12/11/2012	Seekatz, Nate	Athletics	1/2 day
12/5/2012	Sines, James	Marzano	1/2 day
12/7/2012	Sines, James	Miscellaneous Conf. -Regular	1 day
12/11/2012	Sines, James	RttT - Regular	1 day
12/4/2012	Sites, Katrina	Entry Year	1/2 day
12/11/2012	Stafford, Roberta	CORE	1/2 day
12/11/2012	Stallard, Mark	RttT - Regular	1 day
12/7/2012	Stewart, William	Field Trip	1 day
12/13/2012	Sweeney, Jessica	Miscellaneous Conf. -Regular	1 day
12/17/2012	Tolley, Judy	Power School Training	1/2 day
12/11/2012	Turner, Jo Ann	RttT - Regular	2 days
12/13/2012	Turner, Jo Ann	Reading Recovery Meeting	1/2 day
12/5/2012	Ulbrich, Mark	Miscellaneous Conf. -Regular	1 day
12/10/2012	Ulbrich, Mark	Miscellaneous Conf. -Regular	1 day
12/14/2012	Vandenbark, Gay	Course of Study	1 day
12/12/2012	Wahl, Jennifer	RttT - Regular	1 day
12/6/2012	Waite, Mindy	Field Trip	1 day
12/12/2012	Waite, Mindy	Field Trip	1/2 day
12/11/2012	Walker, Marla	RttT - Regular	1 day
12/12/2012	Williams, Kelli	RttT - Regular	1 day
12/12/2012	Wilson, Ashley	RttT - Regular	1 day
12/11/2012	Wilson, Christine	RttT - Regular	1 day
12/7/2012	Wilson, James	OMLA Conference	1 day
12/4/2012	Winland, Catherine	Entry Year	1 day
12/13/2012	Zachariah, Teresa	HS Math Algebra	1 day

Those voting aye: Mr. Bunting, (abstained on Carrie Bunting), Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

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**#013-030            HOURLY RATE INCREASE**

Mr. Bunting moved and Mrs. Hoffer seconded to approve an increase in hourly rates for the following positions due to the State of Ohio minimum wage increase, effective January 1, 2013.

	<b>Old Rate of Pay</b>	<b>New Rate of Pay</b>
Substitute Aides	\$7.70/hour	\$7.85/hour
Tech Interns	\$7.70/hour	\$7.85/hour

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#013-031            AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND THE  
NEW TECHNOLOGY NETWORK, LLC, AN OHIO NON-PROFIT LIABILITY  
COMPANY (NEW TECH NATIONAL).**

Mrs. Stewart moved and Mr. Eppley seconded to enter into agreement with **The New Technology Network, LLC**, an Ohio non-profit liability company (New Tech National) and the Zanesville City Schools for the purpose of providing services to assist the district in developing and implementing the Muskingum Valley New Tech Middle School at Zanesville Middle School.

Total cost \$134,000 over FY13, FY14, FY15. Federal district School Improvement funds will be used.

Those voting aye: Mrs. Hoffer, Mrs. Stewart, Mr. Bunting, Mr. Eppley. Vice President declared motion carried.

**#013-032            AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS AND OHIO  
UNIVERSITY COLLEGE OF HEALTH SCIENCES AND PROFESSIONS.**

Mrs. Stewart moved and Mrs. Hoffer seconded to enter into an Agreement of Cooperation for Providing Student Learning Experience by and between Ohio University of Health Sciences and Professions and Zanesville City Schools District, pursuant to the terms outlined in the attached agreement, beginning January, 2013.

Those voting aye: Mrs. Stewart, Mr. Bunting, Mr. Eppley, Mrs. Hoffer. Vice President declared motion carried.

**#013-033            BOWLING TEAM FIELD TRIP**

Mr. Bunting moved and Mr. Eppley seconded to approve the Bowling team, to travel to a tournament in Lima, Ohio on Sunday, January 20<sup>th</sup> through Monday, January 21, 2013.

Transportation and over-night lodging accommodations will be provided by the parents of the students.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.



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**#013-034 POLICY ITEMS FOR ADOPTION**

Mrs. Hoffer moved and Mrs. Stewart seconded to approve the following policies for adoption:

- 1220 Employment of the Superintendent
- 1310 Employment of the Treasurer
- 1411 Whistleblower Protection
- 1422 Non Discrimination and Equal Employment Opportunity
- 1520 Employment of Administrators
- 2260 Non Discrimination and Access to Equal Educational Opportunity
- 2340 Field and Other District-Sponsored Trips
- 2623 Student Assessment and Academic Intervention Services
- 2623.02 Third Grade Reading Guarantee
- 3120 Employment of Professional Staff
- 3120.04 Employment of Substitute Teachers
- 3120.05 Employment of Professional Staff Members in Summer School and Adult Education Programs
- 3120.06 Selecting Student Teachers/Administrative
- 3120.07 Employment of Casual Resource Personnel
- 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 3122 Non Discrimination and Equal Employment Opportunity
- 3142 Non-Renewal of a Teacher Contract
- 3211 Whistleblower Protection
- 4120 Employment of Classified Staff
- 4120.04 Employment of Substitutes
- 4120.08 Employment of Personnel for Co-curricular/Extra-Curricular Activities
- 4122 Non Discrimination and Equal Employment Opportunity
- 4211 Whistleblower Protection
- 5112 Entrance Requirements
- 5136 Personal Communication Devices
- 5410 Promotion, Academic Acceleration, Placement and Retention
- 5460 Graduation Requirements
- 6107 Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures
- 6320 Purchases
- 6440 Cooperative Purchasing
- 6450 Local Purchasing
- 6460 Vendor Relations
- 7300 Disposition of Real Property/Personal Property
- 7530.01V2 Board-Owned Personal Communication Devices
- 7530.02 Staff Use of Personal Communication Devices
- 7542 Access to District Technology Resources from Personal Communication Devices
- 8210 School Calendar
- 8800 Religious/Patriotic Ceremonies and Observances
- 8900 Anti-Fraud
- 5111.01 Homeless Students

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

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**#013-035      RESIGNATION - CLASSIFIED**

Mr. Eppley moved and Mrs. Hoffer seconded to accept the resignation of Kimberly Parrish, Food Services at Zane Grey Elementary effective February 1, 2013. Reason for resignation is personal. Those voting: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#013-036      EMPLOYMENT – SUBSTITUTES**

Mrs. Stewart moved and Mrs. Hoffer seconded to approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2012-2013 school year.

Substitute Teacher			
McCann, Anna			

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

**#013- 037      EXECUTIVE SESSION**

Mr. Eppley moved and Mr. Bunting seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   specialized details of security arrangements

Time entered executive session: 6:27 p.m.

Time returned to public session: 8:04 p.m.

Those voting aye: Mr. Bunting, Mr. Eppley, Mrs. Hoffer, Mrs. Stewart. Vice President declared motion carried.

**#013-038      MEETING ADJOURNMENT**

Mrs. Stewart moved and Mr. Bunting seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 8:04 p.m.

Those voting aye: Mr. Eppley, Mrs. Hoffer, Mrs. Stewart, Mr. Bunting. Vice President declared motion carried.

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*President*

\_\_\_\_\_  
*Treasurer*